

Crisis Services for Children Network Crisis Stabilization Provider Packet Checklist

Crisis Services for Children Network (CSCN) may be used for:

- **Planned Response** – Must be written into a crisis plan. CSCN must have a copy of the crisis plan on file. Forms can be prefilled and signed and are good for one year. If there is a preferred provider then this should be identified within the crisis plan.
- **Step-down** – An assessment outlining the need for this service should be completed (hospital, county worker, and mobile crisis) and all stabilization services admission paperwork must be completed and outlined.
- **Diversion/Community Response Plan** – Following an assessment a crisis worker or county worker may utilize the CSCN service. It should be outlined in the crisis assessment why this level of response is needed and all stabilization services admission paperwork must be completed and outlined.

Documents to be completed and submitted to the provider at time of admission:

- Crisis Services for Children Intake and Consent – This form applies to Crisis Stabilization. This form should be signed by Parent/Guardian and the child, if the child is 12 year of age or older.
- Crisis Stabilization Admissions Agreement – This form should be signed by the Parent/Guardian and the child, if the child is 12 years of age or older.
- Release of Information (multi-agency) – This form should be completed so that the stabilization provider can communicate with other providers. It is a multi-agency release. Releases should be between the county and the specific provider. All parties that will be authorized to share information should be listed on the release.

The child should bring with them to crisis stabilization services:

- Any prescribed medications in their original containers
- Clothing
- School materials if available

*All documents listed above need to be filled out with client and client's parent/guardian.

*All documents in this packet go with client to provider and are required for admission.

*If a copy of completed packet can be made for the county of residence that is optimal, however not necessary.

If you use CSCN: Notify Iris Ostenson iriso@nwcgc.com or message at 715-651-4666 for follow up and usage. In the email or message identify- your name, county, client initials and location of admission.